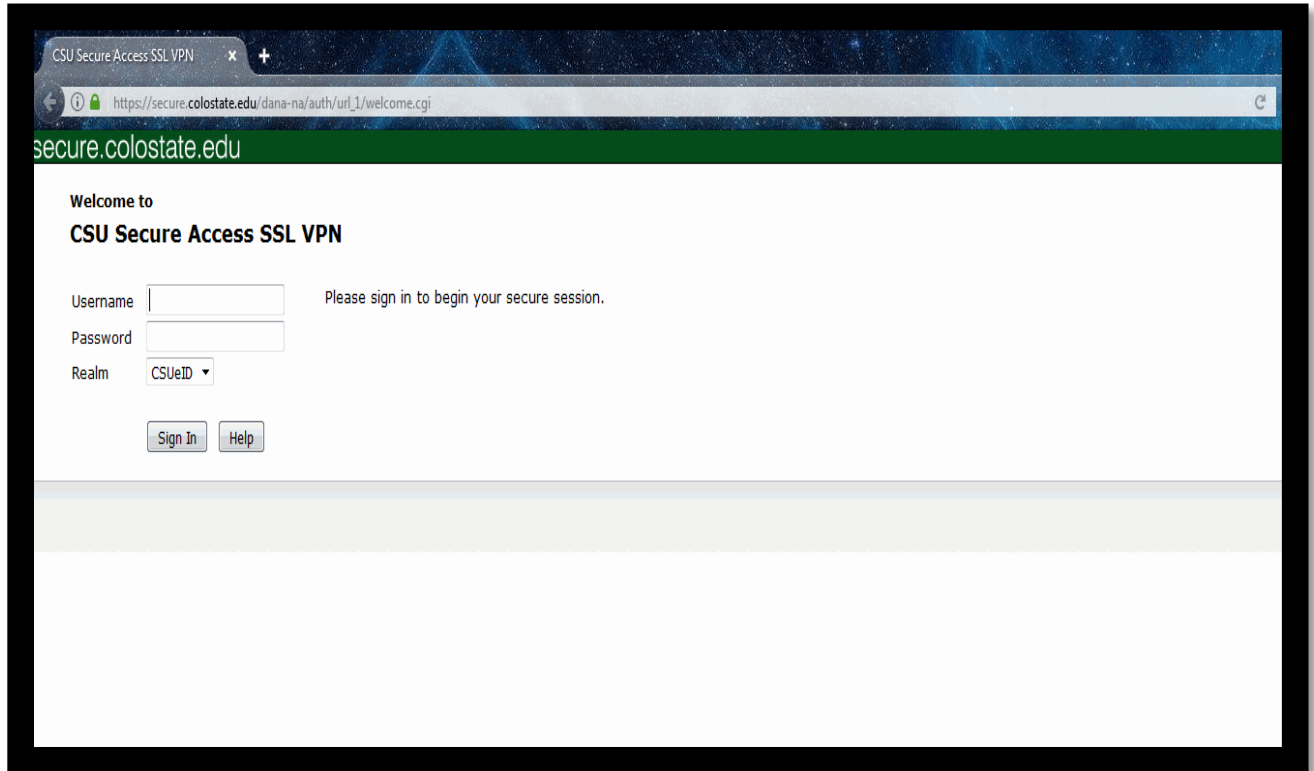


OFF CAMPUS ACCESS

To easily access the library resources (including Electronic Reserves, online journals, e-books) when Off Campus, you will need to authenticate as a valid CSU user. Go to secure.colostate.edu and login with your eID and password.

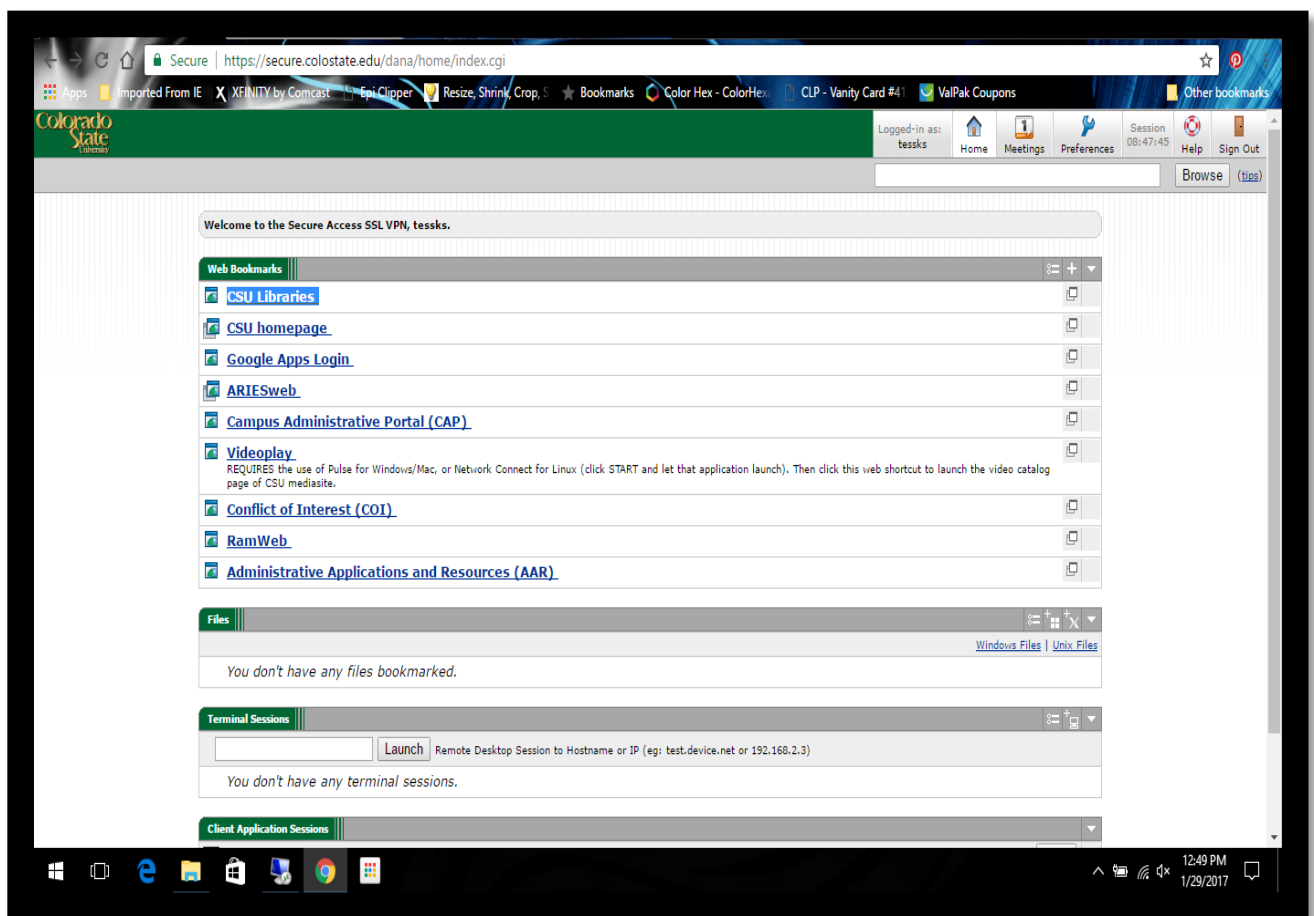


The image shows a web browser window with the following content:

- Browser tab: CSU Secure Access SSL VPN
- Address bar: https://secure.colostate.edu/dana-na/auth/url_1/welcome.cgi
- Page header: secure.colostate.edu
- Text: **Welcome to**
CSU Secure Access SSL VPN
- Form fields:
 - Username:
 - Password:
 - Realm: CSUeID (dropdown menu)
- Text: Please sign in to begin your secure session.
- Buttons:

Once logged in, you can navigate to the CSU Libraries using the link in the Web Bookmarks list, highlighted here in blue.

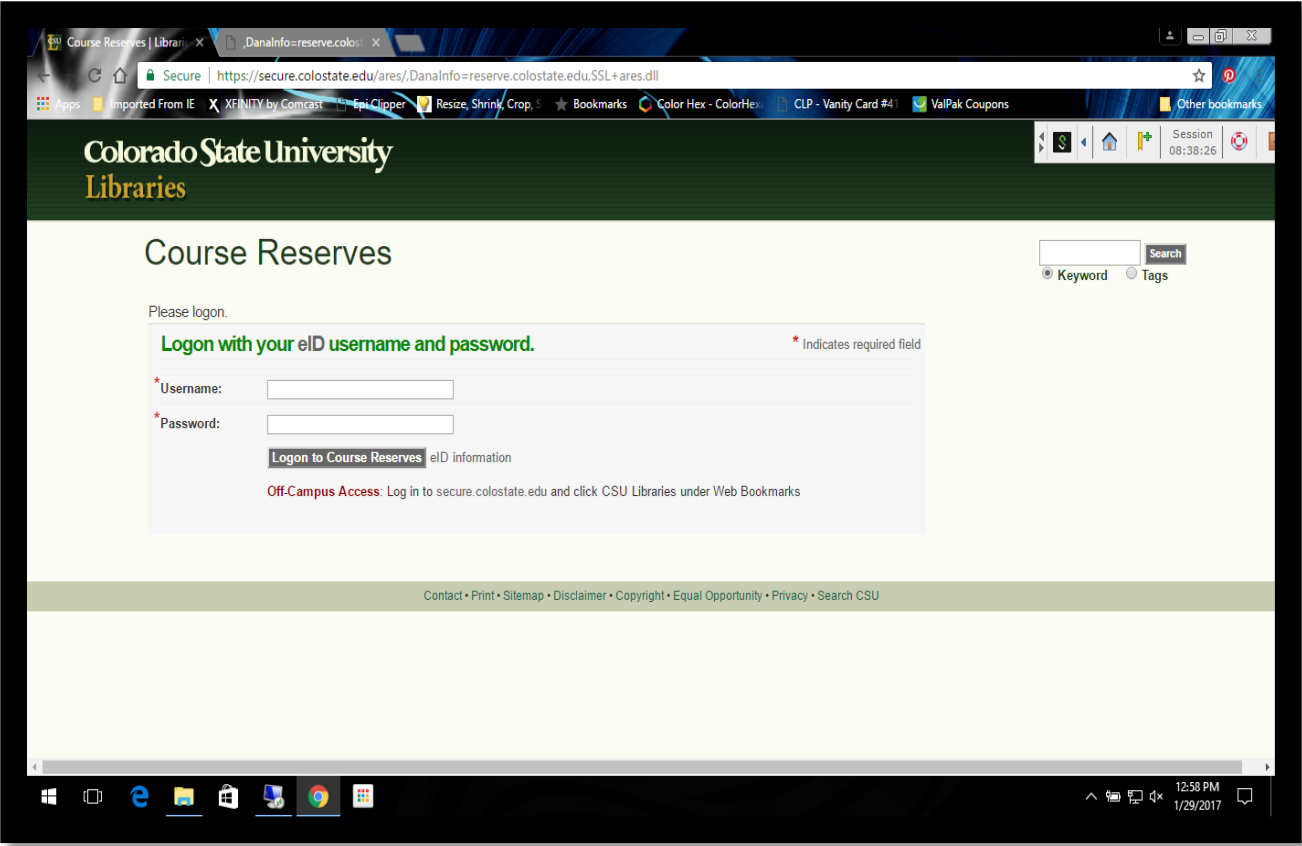
From this point on, you should ***stay within this browser***. If you do not see the 'Secure' notation in your browser address, you are not working in an authenticated session and you'll be denied access to web-linked items.



From here, you will go to the My Accounts tab and select the E-Reserve option from the drop-down menu.

The screenshot shows the Colorado State University Libraries website. The browser address bar displays <https://secure.colostate.edu/Danalinfo=lib.colostate.edu.SSO=U+>. The website header includes the Colorado State University Libraries logo and an 'ASK US!' button. A navigation menu is visible with the following items: Search/Find, Services, My Accounts, About Us, and Help. The 'My Accounts' menu is open, showing a dropdown list with the following options: My Record (Renew, Request), Interlibrary Loan (ILLiad), E-Reserve, and eBooks. The 'E-Reserve' option is highlighted. Below the navigation menu, there is a search bar with the text 'Almost Everything' and a search button. To the right of the search bar, there is a 'Search Library Website' button. Further right, there is a 'Library Hours' section for Sunday, January 29, 2017, with today's hours from noon to midnight and tomorrow's hours from 7:00am to midnight. Below the search bar, there are several promotional banners: 'Leave Me' by Gayle Forman, 'Data and Donuts' research data management workshops, '3D Printing Classes, Spring 2017', and 'Improved Library Systems Now Available'. On the right side of the page, there is a 'SUPPORT THE LIBRARIES' section, a 'STATE YOUR PURPOSE' section, and a 'News and Events' section with a 'News Feed' link. The bottom of the page shows the Windows taskbar with the time 12:52 PM on 1/29/2017.

At this point, yes, you will have to login again with your eID and password.



Once you're logged in, your classes will display in the Main Menu. Click on 'Course Home' to open it.

Colorado State University Libraries

Course Reserves

Search

Keyword Tags

- Logoff tessks
- Switch to Instructor Mode
- Main Menu
- Teaching Assistant Tools
 - Create a new course
- Student Tools
 - My Hot List
 - Search Courses
 - Search Items
- My Account
 - My EMails

Main Menu

Choose an option from the choices below.

My Courses				
	Course	Section Number	Name	Reserve Items
Course Home	BUS665.801	BUS665	MBA Capstone	28
Course Home	ED00673.801	ED00673	Implement Change Intervention	19

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The Course Details box provides the option to subscribe to the course. If you subscribe, you will receive emails when new items become available in the course list.

To access available items, click on the 'View Item' option in the left column of that item.

Course Reserves

Course Details

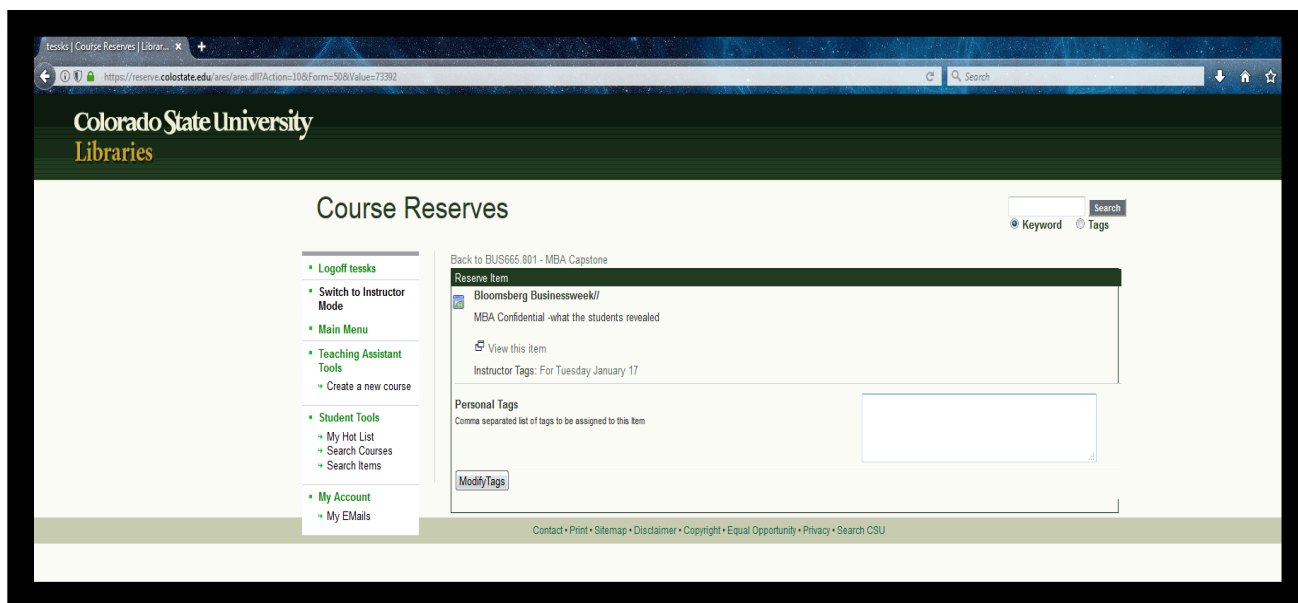
BUS665 801 MBA Capstone (BUS665)
201710
Galpin, Timothy
MBA Capstone

An Email subscription will send you emails when a new item becomes available in this course. You are currently **not** subscribed [Subscribe Now](#)

Reserve Items

	Hot List	Title	Author	Available until	Tags
Show Details View Item	<input type="checkbox"/>	NEW Bloomsberg Businessweek // MBA Confidential -what the students revealed		3/15/2017	For Tuesday January 12
Show Details View Item	<input type="checkbox"/>	NEW Business Horizons // A fresh look at industry and market analysis	Slater, Stanley	3/15/2017	Business Plan Section 2
Show Details View Item	<input type="checkbox"/>	NEW Business Model Canvas Business Model Canvas	Strategyzer AG	3/15/2017	Business Plan Section 1
Show Details View Item	<input type="checkbox"/>	NEW Business News Daily // 15 Simple Ways to Increase Odds of Crowdfunding Success	Graf, Jason	3/15/2017	Business Plan Section 10
Show Details View Item	<input type="checkbox"/>	NEW Business News Daily // SWOT Analysis: Examples, Templates & Definition	Goodrich, Ryan	3/15/2017	Business Plan Section 4
Show Details View Item	<input type="checkbox"/>	NEW Business Strategy Series // From the deal world to the real world: maximizing M&A value after the deal is done	Galpin, Timothy	3/15/2017	For Tuesday April 4
Show Details View Item	<input type="checkbox"/>	NEW Colorado Business Entity Chart	Susan Corle	3/15/2017	Business Plan Section 7
Show Details View Item	<input type="checkbox"/>	NEW Competitive Analysis Competitive Analysis	Galpin, Timothy	3/15/2017	Business Plan Section 3

To open the item details, click on 'Show Details.' You can also access items from this spot by selecting 'View this Item' just under the item title. You can also add tags at this point to help organize your readings.



In this instance, the item you selected to view is available from Morgan Library's online journal collection. You are taken to the online article record where you'll see the PDF link on the left. If you reach this page and are asked to sign in or pay for access to the article, you have not authenticated properly. Refer back to details on page 1 of this document.

The screenshot shows a web browser window displaying a library record page. The browser's address bar shows a URL from ebscohost.com. The page header includes the Colorado State University LIBRARIES logo. The main content area is titled "MBA Confidential: What the students revealed." and provides the following details:

- Source:** Bloomberg Businessweek, 11/17/2014, Issue 4403, p50-50, 1p.
- Document Type:** Article
- Subject Terms:** *Business students, *Personnel departments -- Employees, *Master of business administration degree
- Abstract:** Statistics are presented from the publication's surveys of graduating Master of Business Administration (MBA) students and of employee recruitment personnel from numerous companies including the share of graduating students planning to become entrepreneurs, the share of recruiters saying many MBA graduates lacked strategic thinking skills, and the median compensation of Stanford Business School graduates with job offers.
- Full Text Word Count:** 257
- ISSN:** 0007-7135
- Accession Number:** 99418879

On the left sidebar, there are links for "Detailed Record", "HTML Full Text", and "PDF Full Text (428KB)". Below these is a "Full Text in Primo" link. On the right sidebar, there is a "Tools" menu with options: Print, E-mail, Save, Cite, Export, Permalink, Share, Listen, and Translate. At the bottom of the main content area, there is a "Plum Print" button and a "Choose Language" dropdown menu with a "Translate" button.

Contact Info for Electronic Reserve Staff

- Email is best! We read email on nights and weekends
Library_ereshelp@mail.colostate.edu
- You can call us between 9am-5pm, Monday-Friday
Theresa, E-Reserves Supervisor: 491-4662
Cristi, ILL and E-Reserves Coordinator: 491-1867