OFF CAMPUS ACCESS

To easily access the library resources (including Electronic Reserves, online journals, e-books) when Off Campus, you will need to authenticate as a valid CSU user. Go to secure.colostate.edu and login with your eID and password.
Once logged in, you can navigate to the CSU Libraries using the link in the Web Bookmarks list, highlighted here in blue.

From this point on, you should **stay within this browser**. If you do not see the ‘Secure’ notation in your browser address, you are not working in an authenticated session and you’ll be denied access to web-linked items.
From here, you will go to the My Accounts tab and select the E-Reserve option from the drop-down menu.
At this point, yes, you will have to login again with your eID and password.
Once you’re logged in, your classes will display in the Main Menu. Click on ‘Course Home’ to open it.
The Course Details box provides the option to subscribe to the course. If you subscribe, you will receive emails when new items become available in the course list.

To access available items, click on the ‘View Item’ option in the left column of that item.
To open the item details, click on ‘Show Details.’ You can also access items from this spot by selecting ‘View this Item’ just under the item title. You can also add tags at this point to help organize your readings.
In this instance, the item you selected to view is available from Morgan Library’s online journal collection. You are taken to the online article record where you’ll see the PDF link on the left. If you reach this page and are asked to sign in or pay for access to the article, you have not authenticated properly. Refer back to details on page 1 of this document.
Contact Info for Electronic Reserve Staff

- Email is best! We read email on nights and weekends.
  
  Library_ereshelp@mail.colostate.edu

- You can call us between 9am-5pm, Monday-Friday.
  Theresa, E-Reserves Supervisor: 491-4662
  Cristi, ILL and E-Reserves Coordinator: 491-1867