



Colorado State University Libraries
Position Description

Temporary Librarian Pool
(Title: Instructor; Appointment Type: Special)

POSITION:

Colorado State University Libraries will establish and maintain a pool of librarians from which future appointments to temporary positions will be made. Appointments may be part-time or full-time, depending on the nature of the position and the duties assigned. This temporary librarian pool is anticipated to remain continuously active through June 30, 2008.

RESPONSIBILITIES:

Various assignments may include:

- Reference services; may work some evenings and weekends.
- Individual research assistance, including virtual research.
- Instruction for classes and groups.
- Collection management activities to build the collection in specific areas.
- Cataloging and metadata.
- Special projects.

QUALIFICATIONS:

Graduate degree in library science; excellent oral and written skills; excellent interpersonal skills and ability to work in team environment.

RANK:

Rank is at the Instructor (faculty) level. Insurance benefits are available through a “cafeteria” allocation – faculty may select from several options for medical, life, dental, and personal disability insurance, as well as retirement plans. Full-time faculty earn 24 days of vacation and 15 days of sick leave annually. Optional deferred compensation.

UNIVERSITY DESCRIPTION:

Colorado State University was established as the land-grant institution of the State of Colorado in 1870. Student enrollment is approximately 25,000, and the University employs 1,400 academic faculty, 1,900 administrative professionals, and 2,000 classified staff. Colorado State University is located in Fort Collins, a dynamic community with a population of approximately 135,000, and situated 65 miles north of Denver, at the western edge of the Great Plains and at the base of the Rocky Mountains. Averaging 300 days of sunshine per year, with low humidity and moderate winters, Fort Collins is ideally located for a variety of recreational, cultural, and family activities. The University Libraries is a member of the Association of Research Libraries (ARL), and has a comprehensive online presence at <http://lib.colostate.edu>.

TO APPLY:

To apply, send a letter of application addressing qualifications, plus a current resume, and the names and contact information for three professional references, to Sande Slack, Personnel Services, Colorado State University Libraries, Fort Collins, CO 80523-1019, or by e-mail to Sande.Slack@colostate.edu. Applications will be continuously accepted, and applicant pool will remain continuously active, through June 30, 2008.

Colorado State University is an equal opportunity/affirmative action employer and complies with all Federal and State laws, regulations, and executive orders regarding affirmative action requirements in all programs. The Office of Equal Opportunity and Diversity is located in 101 Student Services Building. In order to assist Colorado State University in meeting its affirmative action responsibilities, ethnic minorities, women, and other protected class members are encouraged to apply and to so identify themselves.