



Graduate Student Guide to Colorado State University Libraries



LIBRARIES WEB PAGE
<http://lib.colostate.edu>

GRADUATE STUDENT WEB PAGE
<http://lib.colostate.edu/users/grad.html>

REGULAR BUILDING HOURS <i>See library Web page for special Holiday and intersession hours.</i>	Monday – Thursday	7 a.m. – midnight
	Friday	7 a.m. – 10 p.m.
	Saturday	9 a.m. – 10 p.m.
	Sunday	noon – midnight
PHONE NUMBERS	Information Desk	491-1841
	Loan/Reserve	491-1842
	Library Instruction	contact College Liaison Librarian

BORROWING PRIVILEGES

- Round-the-clock access to Web-based library catalogs, databases, and full-text resources.
- Graduate students may check out books for 6-month loan periods and bound journals (generally older than 2 years) for 2-day loans.
- All users may renew materials on the Web, in person, or by phone.

ONLINE CATALOGS

- **Library Catalog (Sage)** <<http://catalog.library.colostate.edu/>>
- **Prospector** catalog, available via Sage
 - Search several regional libraries at once. Request and borrow books unavailable at CSU.
 - Pick-up books at Loan/Reserve Desk at Morgan Library. Generally 2-4 day turnaround time.

RESEARCH DATABASES <<http://vulture.library.colostate.edu/databases/>>

- Access 400+ periodical indexes, full-text databases, and other resources through the library's Research Databases Web page.
- Use **FINDIT@CSU** to link to full-text articles or other available options.
- Browse 2,500+ electronic full text journals <<http://vulture.library.colostate.edu/databases/dblist.php?ftflag=1>>
- Cited reference searching available through *Web of Science* (access via Research Databases page).

INTERLIBRARY LOAN <<http://lib.colostate.edu/ill/>>

- Request any book or article unavailable in Colorado State University Libraries.
- Over 90% of articles requested are delivered within 3 working days. View articles using the WebView option.

COURSE RESERVE <<http://lib.colostate.edu/access/ereserve/>>

- Why use course reserve? Required readings placed on reserve allow students timely, unencumbered access.
- Electronic Reserve allows 24/7 access to online reading throughout the semester. ER is our default reserve service.
- Instructor owned textbooks may be placed on Shelf Reserve (located at the Loan/Reserve Desk) for check out times of 2, 24, or 72 hours.

LIBRARY INSTRUCTION <<http://lib.colostate.edu/instruction/request/>>

- Tailored library instruction to graduate and undergraduate classes.
- Most sessions are held in the Library's Electronic Information Labs equipped with workstations for demonstration and hands-on instruction.
- Instructors are encouraged to combine library instruction with a class research assignment.

ENDNOTE

- EndNote, a bibliography management tool, is available for users in the Morgan Library EIL #1 instruction lab (room 166) and on designated computer stations.
- Please ask for directions at the Information Desk.

FindIt is your pathfinder to a number of services at the CSU Libraries, enabling you to:

- Link to the full-text of a journal article if CSU has a current subscription.
- Check whether CSU owns the journal or book.
- Automatically fill out the InterLibrary Loan form to request an article or a book.

Two Ways to Use FindIt:

1. **Databases** The FindIt button appears next to citations within many library databases. Clicking on the button takes you to a menu that lists the options for that citation, including the full text of the article if CSU has a subscription.
2. **Find E-Journals** <<http://lib.colostate.edu/sfx/ejournals/>> and <<http://lib.colostate.edu/users/grad.html>> (Listed as “Full Text Finder” on Graduate Students’ page) The Find e-Journals form can be used to browse the Libraries’ online journal collection, search for a specific journal title, or link directly to an article if a complete citation is available. To link directly to an article, provide the journal title or ISSN, date, volume, issue and start page. ISSN searching is the most accurate.

Find e-Journals

Finding e-Journals requires a journal title or ISSN. More information is better. [\[Help\]](#)

* journal title Exact title

date

volume issue start page

issn DOI

PubMed ID

author last name first name initials

article title

Browse e-Journals by Title

[0-9](#) [A](#) [B](#) [C](#) [D](#) [E](#) [F](#) [G](#) [H](#) [I](#) [J](#) [K](#) [L](#) [M](#) [N](#) [O](#) [P](#) [Q](#) [R](#) [S](#) [T](#) [U](#) [V](#) [W](#) [X](#) [Y](#) [Z](#) [Other](#)

- To link directly to an article, provide the journal title or issn, date, volume, issue and start page. ISSN searching is the most accurate.
- When doing an "exact title" search, include the entire journal title.
- If a title begins with *A*, *An*, or *The*, try searching with and without these words.

FindIt and Google Scholar

The FindIt button can be used within Google Scholar so that CSU’s online subscriptions can be easily accessed from this search engine. Google Scholar promotes itself as a resource that provides one-stop shopping for scholarly literature, searching across many disciplines and covering a wide variety of resources, including journal articles, theses, books, and more. However, although aimed at the academic community, it uses a very broad definition of “scholarly literature.” Therefore, not everything in Google Scholar is peer reviewed.

Configuring Google Scholar to Display the FindIt@CSU Link

The FindIt link will automatically display for users accessing Google Scholar from on campus, but off-campus users will have to configure Google Scholar to display the link.

1. Go to Google Scholar. <http://scholar.google.com>
2. Click on “[Scholar Preferences](#)” (just to the right of the Search button).
3. Type “Colorado State University” into the “Library Links” box. Click on “Find Library.”
4. Select “Colorado State University (FindIt@CSU)”
5. Select “Save Preferences.”

Example of FindIt display within Google Scholar results:

[Staking Her Claim: Buffy the Vampire Slayer as Transgressive Woman Warrior](#) [all 3 versions »](#)
[FH Early - Journal of Popular Culture, 2001 - Blackwell Synergy](#)
Page 1: Staking Her Claim: Buffy the Vampire Slayer as Transgressive Woman
Warrior Frances H. Early When Susan Faludi published her ...
[Cited by 13](#) - [Related Articles](#) - [Web Search](#) - [BL Direct](#)