

**ADMINISTRATIVE OFFICES (ADO)**

updated 2/95 - cb

I. This collection consists of administrative records and is divided into three sections: 1) a history of the college mail service; faculty salary statistics (1960-1962); draft of university general goals, 1962, 2) the Harry L. Dotson collection, and 3) minutes, proposals and programs of faculty council and university curriculum committee.

II. Contents

Box 1

**Section 1** Mail Service

\*note: cross reference:

See RCC CARC 3 #7 for transcripts and tape of ARC's Status of University and notes for fall '74 report to faculty speeches. Also several various photos.

File 1

1-1	Mail Service 1901-1944	12/15/44
1-2	State Board of Agri Org. Chart	Dec 1949
1-3	Faculty Salary Statistics (1960-1961; 1961-19620)	09/21/61
1-4	Memo about General Goals University	01/09/62
1-5	Dividends and Responsibilities of Education Beyond High School	Dec 4-5, 1963

File 2 (contains green folders)

2-1	Minutes of Meetings	01/13/64- 02/24-65
2-2	Activities of Other Org.	1964
2-3	Origin-History	
2-4	Sub-Committees	1964-1965
2-5	Legislation	1957; 1963
2-6	Intercollegiate	1964
2-7	Unlabeled-loose papers	

re. materials, discrimination  
reports

File 3

- 3-1 Campus Memo (land-  
grant college) 02/01/52
- 3-2 Visit to the University  
of Peshawar, Pakistan Nov-Dec, 1955
- 3-3 The Changing Curriculum of  
Higher Education in Colorado 12/11/64

File 4

- 4-1 Correspondence from Amy O.  
Parmelee to Hazel Tomson 07/12/38
- 4-2 Correspondence from Hazel Tom-  
son to Amy O. Parmelee 08/20/38
- 4-3 General Information for  
Prospective Students n.d.

File 5

- 5-1 Appt of Asst Academic Vice  
Pres for Admin 09/10/70
- 5-2 Topics to be considered at  
meeting of faculty council 09/22/70
- 5-3 Oct meeting of the Faculty  
Council 10/13/70
- 5-4 College of Vet Med and Bio-  
medical Sciences Dean 04/22/71

**Section 2**

H. L. Dotson (HLD)

File 6

- 6-1 Outline of Military Service
- 6-2 Oddities
- 6-3 Historical Items (landmarks, etc)
- 6-4 Clippings (Articles by HLD)

- 6-5 Certificates
- 6-6 Individuals Known by HLD
- 6-7 Memberships
- 6-8 Commissions, Boards, Committees
- 6-9 HLD's Administrative Responsibilities
- 6-10 HLD Biographical Data
- 6-11 Impressions
- 6-12 Photos of Dotson

Box 2

**Section 3** Minutes

File 1

- 1-1 Faculty Council Minutes 1969
- 1-2 Faculty Council Minutes 1970
- 1-3 Faculty Council Minutes 1971
- 1-4 Faculty Council Minutes 1972
- 1-5 Faculty Council Minutes 1973
- 1-6 Faculty Council Minutes 1974
- 1-7 University Curriculum Committee Minutes, Proposals and Programs 1970
- 1-8 University Curriculum Committee Minutes 1971
- 1-9 University Curriculum Committee Minutes 1972
- 1-10 University Curriculum Committee Minutes 1973
- 1-11 University Curriculum Committee Minutes 1974

